



Premises name:

**SONLIFE CHURCH**

## Phase 5 COVID Safety Plan Certificate

**Welcome. We are a business implementing COVID-safe principles.**



**Contact registers**



**Physical distancing**



**Frequent cleaning and disinfection**



**Manage shared spaces**

Prepared by:

**Sonlife Church Executive Leadership Team**

Date

**9 September 2021**

**We're doing our part to help keep you safe. Please respect the rules and our staff.**

## Premises details

Premises name:	Sonlife Church	Prepared by:	Simon Yung\ELT
Type of premises:	Place of Worship	Position title:	Church Elder
Street address:	338 Oxford St	Completion date:	2/9/2021
Contact no:	9443 3232	Revision date:	2/9/2021
Email:	info@sonlife.org.au		

\* For the sections below, please complete the form and attach additional pages or information as required.

## 1. Contact registration

- What will be done to implement contact registration requirements?

**Consider:** legal requirements to manage, store and dispose of contact registration records; ensuring SafeWA QR codes are easily accessible, ensuring option of hard copy register is available.

- Two SafeWA QR codes right at entrance.
- Hard copy register kept for 28 days.

## 2. Physical distancing

- What will be done to implement physical distancing principles?

**Consider:** physical distancing for staff and patrons; management of waiting areas etc.

In response to the official guidelines which indicate it is not mandatory to keep a 1.5m distance, but nevertheless such physical distancing should be encouraged, we have signs at the entrance indicating the need to keep physical distancing and markers around the café areas as to where to stand. Rows of chairs in main auditorium are spaced further apart and we have two services which will allow for greater physical distancing.

## 3. Hygiene

- How will you ensure required hygiene standards are maintained?

**Consider:** hygiene protocols and practices; supply of cleaning and sanitiser products etc.

Cleaning instructions given to welcome team for chairs and also cleaning procedures in place for bathroom and toilet, including location of the appropriate cleaning agents.

#### 4. Training and education

- How will you ensure all your workers know how to keep themselves and others safe from exposure to COVID-19?

**Consider:** staff training; records of training; additional education; signage; guidance material etc.

- There are signs in the entrance recommending physical distancing, good hygiene practices and to stay at home if unwell.
- Ministry heads will be asked to reinforce the above with their members

#### 5. Compliance

- I am aware that in addition to the legal obligations arising from the Emergency Management Act 2005 and the Directions made under that Act, I must continue to comply with relevant existing legislation and regulations, including WorkSafe legislation.

Yes  No

**Comments:**

#### 6. Response planning

- How will you respond to an exposure or suspected exposure to COVID-19 within your premises?

**Consider:** records of patrons; cleaning procedures; referrals to relevant authorities; regular review of procedures etc.

- Ushers are trained to encourage use of both SafeWA app and or to sign the form.
- in the event of a suspected co-vid case within the church raise immediately with one of the Church Elders and call 1800 020 080 and thoroughly clean the whole of the church, following current cleaning procedures but more extensive.
- We have a stock of 150 masks which we can provide to all present who do not already have masks.
- Procedures have been updated to reflect phase 5